

Job Posting Details

Job Description

Position: Stores/Stockperson Part-time
Department: Food and Beverage
Status: Seasonal Winter PT
Posting Date: Sep-28-2021

QUALIFICATIONS REQUIRED

Job Title: Stores/Stockperson Part-time

Reports to: Stores Lead Hand

Summary: Primarily a Stores/Stock Persons part-time employee is responsive to the Lead Hand's direction pertains to the physical movement of inventory to and from the warehouse.

We offer great benefits, seasons pass, retail discounts, and more. Please see our website for more information: <https://hr.mountwashington.ca/>

Personal Characteristics:

- Must have the physical strength and stamina to lift and move goods repeatedly
- Possess good organizational skills
- Be courteous and helpful while maintaining a positive attitude to work well with others
- The ability to multi-task and maintain priorities
- Perform under stress in a diverse environment
- Communicate efficiently and effectively both verbally and in writing
- Ability to maintain confidentiality

Essential Duties and Responsibilities:

- Assemble orders and deliver the inventory to the various retail outlets, kitchen facilities, and other dep
- Verify that inventory transfer documentation has been completed and ensure its accuracy
- Unpack received goods and ensure they are placed into the appropriate storage area
- Ensure inventory items are rotated and expiration dates are observed
- Conduct inventory stocktaking when directed

- Maintain a safe working environment and ensure working areas are kept clean and orderly
- Operate pallet jack, freight elevator, cardboard recycling compactor, and related storeroom machinery equipment
- Possible vehicle operation, in all weather conditions, for the delivery and pick-up of material and supply
- Other duties as required

Competencies:

- High school - completed grade 10
- Basic computer skills
- Valid Class 5 driver's license with negligible infractions as identified on driver abstract.
- Knowledge of Food and Beverage related products and handling would be an asset

Working Conditions:

- Mostly indoors in store room areas
- Possible extended durations outdoors where climatic conditions may be cold and wet while making deliveries as well as loading and unloading shipments
- Will be required to work on feet for long periods
- Often a fast-paced environment